

CITY OF WILBURTON
REGULAR SCHEDULED MEETING
September 10, 2020

Public Notice posted September 9, 2020, 11:30a.m.
Front Entrance Door, Wilburton City Hall

The Wilburton City Council convened in a **Regular Scheduled** Meeting held on the **10th day of September 2020 at 5:40p.m.** with Mayor Stephen Brinlee presiding. NOTE: The September 10, 2020 City Council Meeting was conducted via both attendance at City Hall Council Room and via ZOOM due to Federal and State mandated restrictions for COVID-19 safety. The Roll Call was conducted with the following verbal responses.

ROLL CALL:

City Clerk Blankenship, conducted the roll call with members responding:

LITTLEJOHN	PRESENT	MINGS via ZOOM	PRESENT
HAYNES	PRESENT	KENDALL	PRESENT
SIMS via ZOOM	PRESENT		

City Attorney Richard Lerblance, Infrastructure Solutions Group (ISG) President Dale Burke, City Inspector Mike Elder; and PWA Secretary DeDe Richardson attended at City Hall.

CITIZEN COMMENTS:

- A. Mayor Brinlee stated the teleconference dial in number had been posted in several locations for the citizen's use, if desired. There were no residents calling in.
- B. There was one Citizen Comment signed in at City Hall. WFD Chief David Donoley discussed the upcoming annual International Standardization Organization (ISO) inspection. As a "heads up", last year's Pump Test cost \$7,900. There is no way of knowing if this year there will be additional costs, but he may need to ask for funds to pay the invoice when received.

Councilman Littlejohn asked if he has a list of the active fire plugs. CH Donoley stated he would get with City Inspector Elder for an accurate list of the fire plugs needing replaced. Recent fires revealed fire plugs at WHA and EOSC are not functioning. ISO will randomly select fire plugs to test, so there is an immediate need to inspect all and update.

- 1. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 13, 2020.**
- 2. **DISCUSS AND TAKE ACTION TO APPROVE THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF SEPTEMBER 3, 2020.**
- 3. **DISCUSS AND TAKE ACTION TO APPROVE AUGUST 2020 CLAIMS FOR PAYMENT.**
- 4. **DISCUSS AND TAKE ACTION TO APPROVE PAYMENT OF PAYROLLS SEPTEMBER 11 TO OCTOBER 8, 2020.**

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO COMBINE AND APPROVE FIRST FOUR (4) ITEMS ON THE AGENDA.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

- 5. **DISCUSS AND TAKE ACTION TO APPROVE APPLICATION FOR OKLAHOMA CARES ACT GRANT FOR \$195,937.93.** Mayor Brinlee stated this is a federal reimbursement grant for public safety, administered by the State, for COVID 19 incurred expenses. Councilman Littlejohn asked if City can get reimbursement for budgeted salaries. Mayor Brinlee stated it is his understanding they can if they worked during the pandemic: Councilman Littlejohn asked if salaries are not covered, does City have receipts for that large amount? Mayor Brinlee stated that WFD spent \$10,000 on a washing machine for their bunker gear alone, so he believes we can come close. Councilman Haynes stated it appears there is no audit from federal government, so what is accountability? Debbie Vega stated receipts would be submitted with expenditures made through 31 December 2020. She stated City will monitor all grant rules, guidelines and guidance as released by both federal and state to grant recipients to ensure compliance.

MOTION BY LITTLEJOHN, SECOND BY HAYNES, TO APPROVE APPLICATION FOR OKLAHOMA CARES ACT GRANT FOR \$195,937.93.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

6 DISCUSS AND TAKE ACTION TO APPROVE RESOLUTION 20-1244, AUTHORIZE CARES ACT GRANT APPLICATION. Mayor Brinlee asked if there was any discussion.

MOTION BY SIMS, SECOND BY KENDALL, TO APPROVE RESOLUTION 20-1244, AUTHORIZE CARES ACT GRANT APPLICATION.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

7 DISCUSS AND TAKE ACTION TO APPROVE PARK AND RECREATION (P&R) FALL 2020 SPORTS PROGRAM. Mayor Brinlee stated parents have been asking when leagues will start. Debbie Vega, P&R Director, stated there had been both negative and positive feedback from cancelling Summer Program. Parents realized City Council was doing what was best for all.

A discussion followed concerning current surrounding active sports programs to include schools; COVID 19 current status; methods of controlling safe conditions; and liability should a player or staff test positive. Ms. Vega stated she can define requirements to take temperatures upon arrival; actions to reduce individual risks; and add a statement on the application that City is not liable if player contracts COVID 19 virus. Additionally, if a coach or player contracts a symptom or is diagnosed with the Virus, that coach or player would not be allowed interaction with team until negative tests shown. With the "dugout Moms" ensuring each player's temperature is taken and recorded and frequent use of Sanitizer, protocols will be in effect to be as safe as possible.

MOTION BY LITTLEJOHN, SECOND BY SIMS, TO APPROVE PARK AND RECREATION FALL 2020 SPORTS PROGRAMS.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

8 DISCUSS AND TAKE ACTION TO APPROVE CITY PARK AND RECREATION (P&R) HALLOWEEN BOO BASH EVENT OR OTHER EVENT OPTIONS. Dir Vega stated many calls have been received concerning City's plans for Halloween, which is on a Saturday this year. Mayor Brinlee stated every September the calls start from citizens, but this year's answer is more critical. There is no way to observe social distancing with the large numbers on the street. There is no way to stop citizens from going door to door, which is why last year's Boo Fest was started, to encourage not going door to door. Dir Vega stated other options could be considered such as a parade where social distancing is easily maintained and costumes with masks could be encouraged for face coverage. Councilman Haynes stated a decision made tonight would not be based on accurate information.

MOTION BY HAYNES, SECOND BY SIMS, TO TABLE ITEM #8 UNTIL OCTOBER 8th CITY COUNCIL MEETING.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

9 NEW BUSINESS.

There was no New Business to discuss.

10 ADJOURN.

MOTION BY LITTLEJOHN, SECOND BY KENDALL, TO ADJOURN AT 6:10pm.

Upon roll call, members voted as follows:

LITTLEJOHN	Yes	MINGS	Yes
HAYNES	Yes	KENDALL	Yes
SIMS	Yes		

CINDEE BLANKENSHIP, City Clerk

STEPHEN BRINLEE, Mayor

ALLEN LITTLEJOHN, Ward 1

TERRY HAYNES, Ward 2

DOUG SIMS, Ward 3

MAE MINGS, Ward 4

JULIA KENDALL, Ward 5